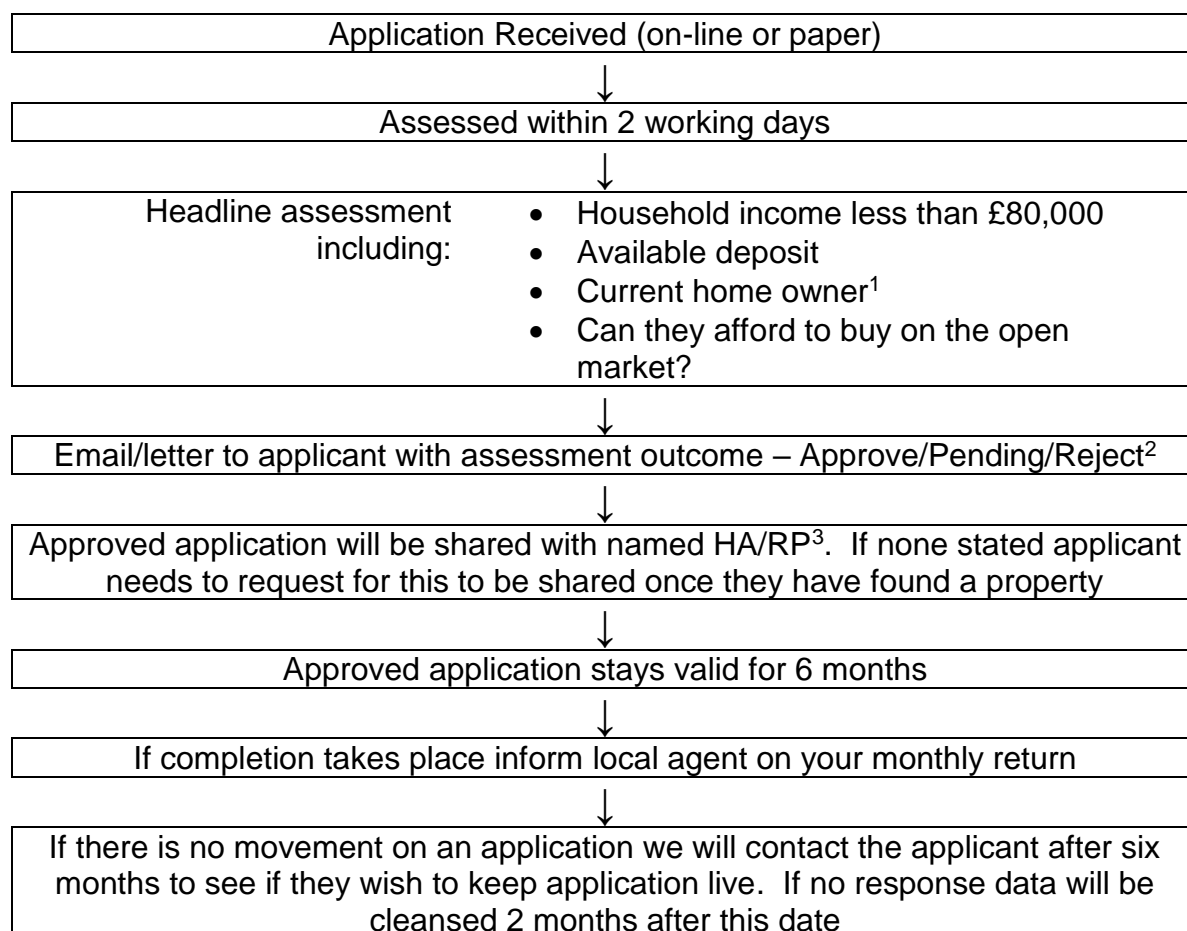


Shared Ownership Application Process



Notes

¹ Applicants need to be actively selling their property and have accepted an offer before we can fully assess their application. They need to provide full details on the equity they will receive along with information on savings and how much deposit they plan to use towards their new home. We can approve applications if requested to do so by the RP (e.g. in the case of OPSO or Extra Care). This request must be sent via email to enquiries@helptobuyneyh.co.uk

² Pending – applications will go into pending if there is a query over their application. For example:

- They are a homeowner – details of equity from the sale will be required
- Spouse/partner will be living at the property but not named as a joint applicant
- Employed on a non-permanent basis
- Employment basis undefined
- Deposit is greater than £30,000
- Spouse/Partner named on a mortgage

It will be up to the applicant to contact us with further information before a final assessment is made

³ Once an application has been sent to the RP it is then up to the RP to carry out an in-depth financial assessment and to liaise directly with the applicant.

If an applicant wishes to change the RP on their application they will need to contact us via email (enquiries@helptobuyneyh.co.uk).

We cannot accept instructions via a phone call or from the RP.